Leadership Meeting Minutes

01/29/14

Assessment Rubric Review

* Concerns that the wording on the rubrics for K-2 and 3-5 were unclear
* Changed the wording for level 3 to Most of the time on all sets of rubrics and level 4 to Almost Always.
* Put notice in Daily News of Rubric due date and send email to staff telling them why the date is set before the end of Unit 2 or Trimester 2

PLC

* Plan day: create a survey giving teachers the following choices of a plan day
  + 2/17
  + Spring Break
  + Saturday
* Create an effective itinerary for an effective collaboration time
  + Pathways for half the time
  + Reviewing and discussing data
  + Intervention/ student concerns
  + Unit planning

Testing 3-5

* First online assessments
  + Students will be divided into teams
  + Teacher assisted (Classroom teacher, Janice, and Kathy)
  + If need be, test will be broken up in several sessions
  + Scheduling time and days

Patrick Visit Feb. 11th and 12th @ 2:00 to 4:00

* Push more into the classrooms similar to the environmental soundscape
* Focus on Theater especially Reader’s Theater
  + Classroom teachers will have students prepare an excerpt to use in reader’s theater
  + Follow up on how long and what type of excerpt is needed
* David Bend, piloted and modeled one of the first Artful Learning schools, will push into classrooms and help with Jungle Book production
* Garage Band PD
  + How to effectively integrate Garage Band into the Units
  + Include Music Fellows
* Town Hall Meeting with Patrick
  + Inform parents of the Artful learning taking place in the classrooms
  + Invite community groups like Rotary, Napa Women’s Club to join us
  + Promote the Art Auction

Fullan Leadership Day

* Goal for Coherence Form
  + Review as PLC

Next Leadership meeting tentatively scheduled for 02/26/14 @ 3:00